





PRESIDENT'S REPORT

Toby Russo
President
Committee of Management

IT'S BEEN ANOTHER FANTASTIC YEAR AT CLIFTON STREET CHILDREN'S CENTRE.

This year saw a number of unforeseen staff changes and Leanne should be commended for maintaining such a positive environment at the centre and ensuring there was consistency of care for children by appointing familiar relieving staff.

I know the parent community love seeing updates on their children's days through Storypark, which has been such a great window into the fun that takes place in the rooms and the effort the educators go to engage and care for each and every child. Our enthusiastic and experienced staff keeps the centre such a wonderful, vibrant place for our children to learn and grow. On behalf of our parent community, I'd like to thank Leanne, her management team of Melissa, Kathy and Heather, and the whole team for their fantastic work.

Family involvement has also been integral to the survival of our centre. A big thank you to all those who were able to contribute in some way this year: by attending a working bee; helping out on an excursion; or, visiting and reading to, children in the rooms. In particular, I'd like to recognise our wonderful Committee of Management, who have volunteered their time

and expertise to support the centre over the year. Thanks to the Community Engagement team (Amanda and Sally), the Buildings and Grounds Team (Lawson and Erica), the Sustainability Team (Allison and Simon) and the Executive Team (Steph, Nicki and Lee). Like myself, several committee members will be standing down this year, and I'd like to wish the new committee all the best for the future.

I'd like to note that the centre has unfortunately had a significant loss this year, with the reasons outlined in our Treasurer's Report. There will be a daily fee increase in 2018, primarily due to growth in wages as a result of natural increase and the higher staff qualifications. I'd like to thank Nicki for the incredible work she's done crunching numbers to help us ensure that our centre remains sustainable into the future. I have confidence in the future viability of the Centre with the 2018 Budget recently approved by COM and forecasted numbers for 2019 & 2020.

I have thoroughly enjoyed the insight I've gained during my time as President of Clifton Street. I truly appreciate the tireless efforts of educators and staff at childcare centres. It's a combination of our dedicated staff, our volunteer parents and our awesome kids that make the Clifton Street community the special place that it is - and I have no doubt it will continue to be, long into the future.



MANAGER'S REPORT

Leanne Rodriguez
Centre Manager

OVER THE LAST 12 MONTHS WE HAVE CELEBRATED MANY ACHIEVEMENTS AND REACHED OUR GOALS, ALL OF WHICH WAS MADE POSSIBLE THANKS TO CONTRIBUTIONS FROM THE TEAM OF EDUCATORS AND THE SUPPORT FROM THE COMMITTEE OF MANAGEMENT.

To begin the year at our welcome evening, we celebrated the completion of our Indigenous garden and welcomed Uncle Bill who performed a smoking ceremony. Personally I found this to be a very special and significant event and probably one of my favorite memories of the year.

This year there were staffing changes reflected throughout the centre. Melissa moved into a floating second in charge position and Kathy was appointed as Educational Leader. We welcomed Kim to the team as Shauna's maternity leave replacement and the structure in the Kinder was altered so Carry and Kim would Co-teach to provide better continuity of care. Kylie moved into the three year old pre-kinder teaching position. As you all know Ghonwa has taken leave due to unfortunate personal circumstances, the team and families in our community rallied behind her to show their support, demonstrating the community spirit at its finest. After working in the Walert room as an agency reliever for so long, Eleftheria (Ele) formally joined the team as Ghonwa's replacement. Joana has officially joined the team as a casual assistant educator

after running the creative art program for the last 18 months at the centre and has decided to study early childhood education. I would like to take this opportunity to thank the entire staffing team, all of the educators, Toni and Ashira (kitchen staff), Heather and Margo our bookkeeper for their dedication and commitment to quality care and education. Thank you to Melissa and Kathy who support me in my role. Many thanks to Di and Martin our contracted gardeners. The grounds are looking amazing.

In November Heather celebrated 15 years here at Clifton Street which is a great achievement! In December last year we farewelled Lynn, who after volunteering his time for so many years retired. He is missed. In July this year, Sam the centre cleaner ceased his contract and we started a contract with a company Perfectly Clean, recommended by other community based services in Darebin.

Based on family feedback, administration processes have been reviewed and as a result, we have begun the transition process to new Childcare Management Software (CCMS) Kidsxap. Although still in very early stages I am confident once all platforms are up and running it will be a very functional, efficient and sustainable tool. Also based on family feedback our communication strategies have been reviewed and we have begun to utilise Storypark more as a communication platform. Since doing this, we have had a significant



MANAGER'S REPORT CONT.

improvement in family participation levels and contribution to children's learning. Our new website also went live which was very exciting.

The Child Safety Standards have been an area of focus. As a team, we have explored options of how we can best ensure the ongoing safety of all children and embed these standards into our daily practices. Strategies to support this include professional development, periodic review of policies and procedures, tighter human resource processes, and better community awareness of child safety matters, communicated via info boards. We have begun our assessment and rating process and are getting ready to submit our quality improvement plan. This is a very exciting time as we are able to demonstrate and celebrate all of our hard work at Clifton Street. Some educators moved into different focus groups this year, and others remained, all depending on where passions and expertise fell.

As we prepare for the upcoming AGM I would like to say a special thanks to Toby our outgoing President who has supported me in my role as the centre manager since becoming our President. Our Vice president Steph, is also stepping down and I would also like to thank Steph for everything she has done particularly all the time and effort she has put into the strategic plan. Thank you to Nicki our treasurer, who has worked tirelessly to get our budget into order and supported Margo, Heather and me to transition over to new accounting software. Thanks also to Lee our secretary for ensuring our agendas, minutes and reports are all completed. I feel fortunate to work with such a dedicated Executive committee. To all of the other committee members, thank you for volunteering your time in giving back to the community. Without you we wouldn't have a

centre. Amanda and Sally, have organized the fundraising and social events which are always great fun and assist greatly in purchasing a few new items for the centre; Simon and Allison our sustainability team work to keep sustainability a key priority; and Lawson and Erica, have organized all the work bees this year to maintain the beautiful grounds our children enjoy playing in. On that note, it is worth mentioning with thanks the families who support the social and fundraising events, volunteer at working bees and contribute in other ways to the Centre programs. We need and will continue to need, family participation.

PROFESSIONAL DEVELOPMENT

We were most fortunate to be the recipients of the Long Day Care Professional Development Funding. This enabled all educators to partake in various workshops, conferences and seminars. Over the last 12 months we have focused on child protection, child safety standards and programming and planning. Professional development was planned accordingly. Examples of training topics included in PD plans follow:

- Positive behavior guidance
- Reflective practices
- Sustainability
- Planning for babies
- Intentional teaching
- Leadership and management
- Wellness and wellbeing in early childhood
- Health and nutrition
- Gender equity
- Inclusive practices
- Indigenous perspectives
- Positive team culture and communication



MANAGER'S REPORT CONT.

Our relievers Emine and Anna both recently completed the Diploma in Children's Services. Merolyn (Wimbi room educator) continues to attend training at the United Voice Union, Kathy is part of the Darebin Educational leadership network and I actively participate in the Darebin Co-Ordinator's networks.

CENTRE EVENTS

We released the calendar of events at the beginning of the year based on positive feedback from the families. As always we have provided lots of fun and engaging activities and incursions, opportunities for family engagement, and community awareness and fundraising events. Some of the incursions this year have included (but not limited to):

- Creative arts with Joana
- Cheeky Monkey Music with Daemos
- Wild Action – Australian native animals
- Crazy Hair Week
(Raising money for world's greatest shave)
- Book Week
- Australia's biggest morning tea

ROOM UPDATES

Wimbi Room

This year the educators in the Wimbi room have been supporting the children to settle into the routine and ensuring continuity of care between home and the Centre. Some favourite activities in the Wimbi room are exploring the senses through art and craft activities, cooking, using play dough and drawing. The educators have been role modelling positive social skills and encouraging sharing and turn taking amongst the children. The children particularly enjoy Storytime and dancing

to cultural music and have recently been enhancing their counting and recognition skills through play.

Saime, Merolyn, Sandra, Kristel, Angela, Ashira and Selena.

Walert Room

The educators have been supporting the children in the Walert room to develop independence and self-help skills including putting on own shoes and socks, washing hands, serving selves at meal time and pouring milk/water into cups and toileting. Interest areas in the Walert room cars, arts and craft, dramatic role play especially with dolls and dress ups, mud play, and using gross motor activities to climb, jump and construct play. Meditation and yoga have recently been implemented in the program and a relaxation space has been created. This is working well with small groups of children.

Susy, Sonya, Stella, Ele, Allan and Carol (Ghonwa – extended leave).

Darnum Room

This Darnum room educators have introduced the Darnum yarn. Children and educators have been collaboratively exploring various projects, based on children's interests. Natural resources are embedded in the program examples gardening, exploring senses (touch, taste, smell), cooking and arts and crafts. A highlight of the year was the Disco Party which was planned by the children enjoyed by all. As the year progresses the educators will continue to support the children to develop resilience and independence and prepare them to transition to the Marram kinder.

Kylie, Kathy, Kiersten, Connie and Tahlia.



MANAGER'S REPORT CONT.

Marram Kinder

The program this year has incorporated lots of projects including volcanoes, dinosaurs, pirates, the human body, space and winter. All of the projects are extensions of children's interests and many parents have actively participated in the learning – Thank you!

The cooking program: Around the World has also involved lots parents participation as parents and grandparents come and speak to the children about their culture, share photos, stories, songs and recipes to implement cooking experiences with the children and educators. Examples include Czech Republic, India, China and England.

Mandarin Program: Kelly has been teaching the children how to sing, count, and say basic phrases in Mandarin. In September, the children went on an excursion to the Chinese Museum.

All about me topic: The educators have been teaching the children about diversity, promoting a sense of belonging and assisting them to build positive relationships with one another and also with the educators. Some of the strategies used to enhance positive relations and support children to understand, regulate and express their emotions:

- Have you filled your bucket chart
- Reading stories and role playing
- Making a kindness tree
- Creating friendship chains
- Positive qualities self portrait drawings
- Games

Kim, Carry, Annabelle, Kelly, Susana, Joana Emine and Effie.

STAFF FOCUS GROUPS

Communication group

This year communication strategies were reviewed and a communication strategy was developed. The new website was a primary project of this group and we are all very happy with the end result. The group will be creating a live video to be added to the website in the coming months. The family handbook was updated in January.

OH&S – Annabelle, Sandra, Melissa, Ashira. Policies and procedures have been updated to reflect the child safety standards. This group of educators is in the final stages of reviewing and updating the Emergency Management Plan. This has been a huge project!

Kylie, Connie, Stella and Melissa.

Reconciliation Action Plan

As mentioned earlier in the report we had a smoking ceremony at the beginning of the year which was a result of this focus group. Another exciting change was the new room names. These were approved by a Wurundjeri elder. This group continues to build connections and networks with the Wurundjeri council. Members of this group participated in the in the Darebin trail walk and also attended the Welcome to Country book read by elder Aunty Joy Murphy. If you don't already have a copy of this book, it is a must have!

Kathy, Kiersten, Kelly, Susy and Sonya.



MANAGER'S REPORT CONT.

Work Place Culture Group

This group has shifted its focus over the last 12 months, placing a greater emphasis on educators wellness and wellbeing. Carry leads this group and was actively involved in the planning of the Darebin educators wellness and wellbeing expo. Fortnightly meditation sessions for the educators have continued with some positive results. Community Childcare included an article in the quarterly publication, Roundtable about the staff wellness and wellbeing practices here at Clifton Street, something we are most proud of. Currently 3 teams of educators are participating in the STEPTEMBER challenge to raise money for people living with Cerebral Palsy, we will continue to keep active and take steps after the 28 days as we will be setting up a friendly step competition amongst the team.

Carry, Kristel, Leanne, Angela and Effie.

Quality Improvement Group

This group involves lots of ongoing projects in line with continuous improvement. As mentioned we have begun our assessment and rating process. In preparation for this visit the group will be working with other teams to ensure all educators are confident when the assessor visits. The quality improvement wall has been updated and this year a focus has been on positive feedback, celebrating achievements.

Kathy, Leanne, Merolyn, Ghonwa and Kim.

Sustainability

This staff group has continued to work closing with the environmental sustainability subcommittee. Additional teaching resources were purchased with the goal being to educate the children of the impacts our actions have on the environment. This is embedded in our programs.

Allan, Saime, Susana and Carol.

OTHER RELIEVERS:

Dora, Shelley, Maria (not tied to particular rooms)

KITCHEN STAFF:

Ashira and Toni

CENTRE MANAGER:

Leanne Rodriguez

SECOND IN CHARGE:

Melissa Gonzalez

EDUCATIONAL LEADER:

Kathy Ipsilantis

ADMINISTRATION MANAGER:

Heather Muffett

BOOKKEEPER:

Margo Baker



TREASURER'S REPORT

Nicki Clark
Treasurer
Committee of Management

I BECAME TREASURER FOR CLIFTON STREET AFTER THE AGM IN SEPTEMBER 2016.

Unfortunately for the year ended 30 June 2017, the Centre made a loss of \$146,804, compared to a Budgeted profit of \$3,501. This significant loss was very unexpected but is due to the following factors:

- In July 2016, we paid \$74,500 of Wages, Back pay and Superannuation which related to work performed by Staff in the prior year 30 June 2016. Our Auditor has advised us that this amount should have been accrued as an expense of 2016 rather than of 2017
- Under the relevant Awards, the annual increase in Wages of 1.5% for our Kindergarten Teachers and 4.0% for our Early Learning Educators was not taken into account in the 30 June 2017 Budget. Consequently the Daily Fee increase in January 2017 was not adequate to cover the increase in Wages and Superannuation. This equates to approximately \$76,000.
- Bad Debts were \$4,000 more than budgeted

Moving forward, the 2018 Budget has been approved by the Committee of Management. The 2018 Budget will result in another loss of approximately \$35,000 mainly due to the insufficient Daily Fee of \$100 being charged from July 2017 until December 2017. To ensure that Clifton Street remains financially and operationally viable in the future, there will be a significant increase in the Daily Fee in January 2018 to cover the cost of Wages.

Looking at reducing our expenses going forward we have secured a new Cleaner which will be approximately \$10,000 less than our previous Cleaner. In addition we have received the benefit of reduced costs by changing our dry goods supplier to a local Thornbury business.

The Daily Fee will continue to increase each year to ensure the continued operation of Clifton Street, but with that in mind, I would like to reassure you that the Budget for 2019 is expected to bring in a profit of \$40,000 and in 2020 a profit of \$50,000.



TREASURER'S REPORT CONT.

We have recently changed our Accounting Software from MYOB to Xero. The main reason behind this change was to provide more transparency of our financial information to relevant Executive Committee and Staff members. Xero also enables our current and future Executive Committee members to be able to access the Centre's financial information securely online at a time that suits them (usually after work hours or in Committee Meetings at night!), rather than having to be physically present at the Centre or request particular reports during work hours.

Thank you to Margo Baker, our Bookkeeper, who has patiently worked through the transition from MYOB to Xero. As Treasurer, it has been a pleasure working with Margo, who is a highly competent Accountant, and someone who is an excellent financial sounding board for me.

Our Financial Accounts for 30 June 2017 were Audited by Ryk Eksteen of Collins & Co. This is the first year Ryk has audited for Clifton Street. Our previous auditor sold his practice to an Accountant who was not a Registered Company Auditor. We have been pleased with Ryk's work and his fresh eyes on the financial procedures of our Centre.

I look forward to working with Leanne, Margo and the Committee to bring Clifton Street back into the Black!

An extract of the 2017 Financial Report is included in the Appendix.



COMMUNICATIONS REPORT

Sally Johnson & Amanda Bishop
Communications
Sub-Committee of Management

WELL, ANOTHER YEAR HAS COME AND GONE AND WHAT A YEAR IT WAS!

With a strong focus on fundraising in the last 12 months, the Communications team has raised over \$3500 that has gone directly back into the centre.

Throughout the year, Leanne and the team bring us various goals and targets that we help raise funds for. Whether it be to update the website, or install sound panels in the Marram Room, or fix the pump in the main yard or even something as small as additional recycling bins, we are committed to raising the most we possibly can so our kids can have the best possible experience in their first years in care. And none of it would happen without the support of the families of Clifton St. Thank you for all your contributions this year!

Here's a breakdown of funds raised since the last annual Report was published in September 2016.

The inaugural Disco Bingo in November 2016

RAISED \$1021

The drinks bar from the 2016 Christmas Party

RAISED \$490

The Peppa Pig Movie Event

RAISED \$565

The Despicable Me 3 Movie Event

RAISED \$240

The Mother's Day Plates

RAISED \$832

The Father's Day Drink Bottles

RAISED \$400

This subcommittee is also about community engagement. Despite our main event (Disco Bingo) not getting off the ground this year, we are determined to continue to foster the sense of community that starts with the little people at Clifton St but hopefully ends with us all. We look forward to putting on the next Christmas Party and Welcome Night (2018) and hopefully another cheeky social event in between!



SUSTAINABLE COMMITTEE REPORT

Allison Wedding & Simon Madden
Sustainable Committee
Sub-Committee of Management



THIS YEAR THE COMMITTEE HAS ATTEMPTED TO CONTINUE THE AMAZING WORK AND PROGRESS ACHIEVED BY THE PREVIOUS COMMITTEE!

The bar was set very high – but with the input of the staff focus group, and both Leanne and Mel, we've tried to maintain the commitment and drive towards a more sustainable centre for everyone.

Last year, a comprehensive waste audit was undertaken in order to get a clear picture of how the centre is dealing with waste. Once the bin diving was finished, we collated the data and fed this back to the centre. The results were in general very good – however some steps were taken to help ensure waste is disposed of in the proper manner. Colour coded bins were introduced around the centre. This, we hope, helps educate both adults and children to adopt a new approach. In all areas we investigated what waste could be reduced, and possible options to rethink - reduce - reuse & (finally) recycle!

The centre should be proud of the fact that we not only use a 'Green Energy' provider, but have also moved to using only 100% green energy! The GreenPower program is a national government accreditation program that aims to drive new investment in Australia's renewable energy sector and assist accredited renewable energy generators to compete with fossil fuel generators. This means that our supplier must generate the equivalent amount of our use and

put this into the grid. Our supplier is mandated to invest only in renewable energy production.

Why do this? Not only combat climate change, but also, increased support of renewable energy will reduce our reliance on coal and gas, increase investment in and creation of jobs in the renewable energy sector, and join the growing number of businesses and people who are choosing a more sustainable future, including Darebin council which is aiming to be carbon neutral by 2020.

Every month we receive a report on how much carbon (averaging about 1500lbs) we have offset and equivalent of trees saved! Our investment in solar panels, and smarter use of power has given us the option to reduce our carbon footprint, and hopefully set an example for other businesses to follow suit.

In general our goal is to ensure that decisions made by everyone connected to the centre should consider the sustainability of decisions – especially products bought. Research was undertaken into our range of cleaning products – both in terms of the reducing unneeded chemicals, how these affect the environment once used, and also packaging and refilling. Other continuing focal points are the reduction of plastic bags, development of a sustainable procurement policy, and adoption of government initiatives such as 'Take 2' – a statewide initiative to reduce emissions by 2050.

The committee welcomes any feedback and ideas – so please do get in touch!



BUILDINGS & GROUNDS REPORT

Lawson Sarll & Erica McElhinney

Buildings & Grounds

Sub-Committee of Management

IT'S BEEN A BUSY AND PRODUCTIVE YEAR FOR THE BUILDINGS AND GROUNDS SUB-COMMITTEE!

We've had 3 working bees in the past 12 months and there have been wonderful contributions from the Clifton Street families at each of them and we are grateful to those that have come along to help out.

The working bees help to keep the grounds looking good and to maintain a safe environment for the children. They have also been a great opportunity to meet other parents and carers within our fantastic community which has been the highlight for us. We strongly encourage all families to attend at least one working bee a year. You don't have to be an expert with the tools (we aren't!) and from your time and effort, you will be rewarded by seeing your children play and explore in the various outdoor spaces, in a fun environment that you have contributed to.

On top of the usual maintenance tasks, some other notable tasks have been completed at the working bees, including:

- Installation of signs within the indigenous garden
- Staining of the new rotunda and timber deck surfaces
- Repainting the main rotunda

- Building a wooden perimeter around the small sandpit
- Installation of new soap and paper dispensers within the centre
- Disposal of a large build-up of hard rubbish

There have been a few other developments where we have engaged the services of the council and/or contractors, which included the installation of the new rotunda outside the Walert Room, replacement of the shade sails outside the Wimbi Room, paving in different areas of the yard and the removal and replacement of plants and trees.

We would like to acknowledge the contributions made to garden from Di and Martin Caves. Year after year, they go well over and above what one would normally expect from a gardening service and the committee really appreciate not only their commitment to the centre, but their guidance and recommendations made throughout the year. We would also especially like to thank David Henderson for the significant contributions he has made at each of the working bees and also to Christine and Anthony Privitelli for their donations of paint and materials.



Clifton Street Children's Centre

Annual Report

thank
you

Clifton Street Children's Centre

Appendix

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED

A.B.N. 93 086 325 587

**SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017**

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED
A.B.N. 93 086 325 587
INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	2017 \$	2016 \$
INCOME		
Childcare Related Income	1,840,006	1,767,388
Other Income	18,459	27,400
TOTAL INCOME	<u>1,858,465</u>	<u>1,794,788</u>
EXPENDITURE		
Administrative & Operational Expenses		
Accounting, audit & bookkeeping fees	13,241	2,136
Cleaning and cleaning supplies	51,404	48,933
Computer expenses	12,305	10,041
Consumables/resources	22,371	28,371
Equipment & furniture	13,639	3,100
Excursions & incursions	21,255	18,611
Food and drink	50,790	61,635
Other Administration and Operational Expenses	46,208	35,354
Amortisation and Depreciation	12,434	12,224
Staff Related Expenses	1,761,622	1,517,290
TOTAL EXPENDITURE	<u>2,005,269</u>	<u>1,737,695</u>
Net Surplus/ (Deficit) attributable to the Association	<u>(146,804)</u>	<u>57,093</u>

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED
A.B.N. 93 086 325 587
COMMITTEE'S REPORT

Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2017.

Committee Members

The names of committee members throughout the year and at the date of this report are:

<u>Name</u>	<u>Portfolio</u>
Toby Russo	Chairperson
Steph Ellis	Vice Chairperson
Lee Miglino	Secretary
Nicki Clark	Treasurer
Amanda Bishop	General Member
Allison Wedding	General Member
Simon Madden	General Member
Lawson Sarll	General Member
Erica McElhinney	General Member

Principal Activities

The principal activity of the entity during the financial year was:

Clifton Street Children's Centre is dedicated to provide high quality care and education programs for children, which are accessible and affordable. These programs are sensitive to, and reflect the diverse and changing needs of, the children, families and staff within the centre as well as the broader community and the early childhood field.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year.

Operating Results

The deficit for the year attributable to the entity amounted to \$146,804 (2016: \$57,093 Surplus).

Significant Changes in State of Affairs

No significant changes in the entity's state of affairs occurred during the financial year.

Signed in accordance with a resolution of the Members of the Committee.

Chairperson



Toby Russo

Treasurer



Nicki Clark

Dated this

23rd day of September 2017

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED
A.B.N. 93 086 325 587
BALANCE SHEET AS AT 30 JUNE 2017

	Note	2017 \$	2016 \$
CURRENT ASSETS			
Cash and Cash Equivalents	3	418,185	519,657
Trade and Other Receivables	4	55,553	49,403
Prepayments		-	-
TOTAL CURRENT ASSETS		473,738	569,061
NON CURRENT ASSETS			
Property, Plant & Equipment	5	36,206	48,642
TOTAL NON-CURRENT ASSETS		36,206	48,642
TOTAL ASSETS		509,944	617,703
CURRENT LIABILITIES			
Trade and Other Creditors	6	58,592	25,582
Amounts Received in Advance	7	106,997	120,920
Provisions	8	174,193	157,240
TOTAL CURRENT LIABILITIES		339,782	303,742
NON-CURRENT LIABILITIES			
Provisions	8	26,169	23,163
TOTAL NON-CURRENT LIABILITIES		26,169	23,163
TOTAL LIABILITIES		365,951	326,905
NET ASSETS		143,993	290,797
EQUITY			
Accumulated Members Funds		143,993	290,797
TOTAL EQUITY		143,993	290,797

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED
A.B.N. 93 086 325 587
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out on pages 2 to 11:

- 1 Presents a true and fair view of the financial position of the Clifton Street Children's Centre Incorporated as at 30 June 2017 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that the Clifton Street Children's Centre Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chairperson



Toby Russo

Treasurer



Nicki Clark

Dated this

23rd day of

September 2017

CLIFTON STREET CHILDREN'S CENTRE INCORPORATED
A.B.N. 93 086 325 587
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

I have audited the accompanying financial report of Clifton Street Children's Centre Incorporated. (the Association), which comprises the balance sheet as at 30 June 2017, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with the Associations Incorporation Reform Act (Victoria 2012), including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2017 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1 and the Associations Incorporation Reform Act (Victoria 2012).

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Clifton Street Children's Centre Incorporated. to meet the requirements of the Associations Incorporation Reform Act (Victoria 2012). As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.

Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Name of Auditor: Frederik R. L. Eksteen

Address: Collins & Co
127 Paisley Street
Footscray VIC 3011

Date: